



**Economic Development Board Meeting Minutes, October 11, 2023**

The meeting was called to order at 12:05 p.m. Open meeting laws noted in the City Office.

**Members Present:** Tom Shoemaker, Darcy Johnson, Derek Downer, Judy Jackson, Randy Heitmann

**Members Absent:** Logan Baker, Jarod Albers, Jan tenBensel

**Others Present:** Mayor David Gunderson, Melissa Jackson, Ashley Gerlach

**Consent Approval of Financials/Invoices and Minutes and Bills:** The Board reviewed the September financials. A motion was made by Judy Jackson, seconded by Darcy Johnson, to approve the financials. Motion carried.

Darcy Johnson made a motion, seconded by Judy Jackson, to amend the agenda as previously submitted to include the Besler Industries façade grant. Motion carried.

**New Business:**

M. Jackson gave an activities report. Mayor Gunderson provided comment from the Tri City Housing meeting.

The Board reviewed the John & Staci Pick Down Payment Assistance application. A motion was made by Darcy Johnson, seconded by Randy Heitmann, to approve the application. Derek Downer abstained. Motion carried.

The Board reviewed the Bruce & Jody Hyke Down Payment Assistance application. A motion was made by Darcy Johnson, seconded by Derek Downer, to approve the application. Motion carried.

The Board reviewed the Medicine Creek Counseling façade grant application. A motion was made by Randy Heitmann, seconded by Darcy Johnson, to approve the application. Motion carried.

The Board reviewed the Besler Industries façade grant application. A motion was made by Randy Heitmann, seconded by Derek Downer, to approve the application. Motion carried.

A motion was made by Randy Heitmann, seconded by Judy Jackson, to recommend the 3-year appointment of Jason Wiess to the Economic Development Board. Motion carried. This must be approved at the next City Council meeting.

**Project Updates:**

Ashley Gerlach and M. Jackson held discussion about the second round of the 2022 Rural Workforce Housing Fund (RWHF) program. The Daycare Foundation is an eligible applicant and will be submitting a

letter of intent by Oct. 19. Community surveys will be going out in the next few weeks. These will be used for the Housing Study Lite report. Final submission is due Dec. 7.

M. Jackson provided a Google ads report in Board packets.

**Public Comment:**

M. Jackson reviewed a request from Brad Harris for a lot in Harvest Meadows. The Mayor offered comments about zoning. The Board reviewed a letter of intent for a commercial lot in Harvest Meadows.

The meeting was adjourned at 1:45 p.m.

The next Board meeting is scheduled for November 8, 2023, at 12:00 p.m. at the City offices.